

Hospitality Expense Reporting

Claimant's Name: **Town of Trenton**

Date: **July to September 2025**

Date	Description	Meal & beverage	Gifts	Meeting Space	Other	Paid by Municipality	
						Credit Card	Invoice
	THERE ARE NO HOSPITALITY EXPENSES TO REPORT						
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Expenses incurred while hosting individuals from outside government for conducting business activities that include: receptions, ceremonies, conferences, performances or other group events