



***Student Summer Employment:***  
**GROUNDS MAINTENANCE WORKERS**

Wage: \$11.55 / hour

Department: Public Works Dept.

Under the direction of the Public Works Department, the Grounds Maintenance Workers are responsible for performing maintenance duties for specified public spaces including:

- Keeping a daily log of work tasks performed.
- Assist with mowing and trimming of grounds where directed.
- Assist with cutting brush and cleaning windfall debris as required.
- Litter and garbage collection in work areas.
- Painting, cleaning and various improvements as directed
- Assist with set up of tables, kiosks, barbecues, sound system, etc. for facility users (as required) - Acting as and working cooperatively with other working groups including public works, water department, volunteer groups and organizations, other park staff and private contractors.
- Keeping the Dept. Supervisor informed of work needs and progress of ongoing tasks.
- Reporting any health and safety or environmental risks and assisting with required follow-ups.
- Ensuring that all supplies, equipment, and tools are properly stored.
- Keeping all maintenance/work areas neat and tidy (inside and outside).
- Keeping a daily log of work tasks performed.
- Make recommendation for improvements to town properties
- Providing Dept. Supervisor with supply order needs two weeks prior to requiring them.
- Working occasional shiftwork hours when required.
- Certifications in Emergency First Aid & WHIMS considered an asset.

Resumes with Cover Letter may be submitted in confidence to: [glen.wadden@trenton.ca](mailto:glen.wadden@trenton.ca) or dropped off during regular business hours at Trenton Town Hall (120 Main Street).

Preference will be given to applications received by June 07, 2019.

The Town of Trenton is an equal opportunity employer.  
We thank all applicants; however, only those selected for an interview will be contacted.